

**RESOLUTION 16-xx**  
**OF THE BROWARD COUNTY SCHOOL BOARD**

**WHEREAS**, Florida statutes 1001.41 and 1001.42 give the Broward County School Board the power and duty of assigning students to schools; and

**WHEREAS**, the Broward County School Board has decided to create a School Boundary Committee (SBC) to act as a Districtwide advisory committee to the School Board to review any necessary or desirable changes to the school attendance areas; and

**WHEREAS**, the Broward County School Board recognizes the importance of providing equitable education opportunities for Broward County's student population while complying with state and local requirements; and

**WHEREAS**, the Broward County School Board intends to adopt the annual school attendance areas after considerations of class size impact, Level of Service impact, enrollment impact (no community proposals involving the movement of students into schools at or above permanent capacity), diversity impact, feeder pattern impact, school proximity impact, neighborhood integrity impact, natural barrier impact; and

**WHEREAS**, the Broward County School Board desires that the community school boundary process be conducted in a public and fair forum in which all Broward County residents have an opportunity to participate and provide input; and

**NOW THEREFORE BE IT RESOLVED THAT** the Broward County School Board moves for approval of the following item with respect to the composition, duties, responsibilities, and guidelines of the Community School Boundary Process School Boundary Committee:

**SECTION 1. CREATION OF THE SCHOOL BOUNDARY COMMITTEE.** There is hereby created an advisory committee to be known as School Boundary Committee, hereinafter referred to as the "Committee."

**SECTION 2. MEMBERSHIP.** The Committee shall consist of (no more than) twenty-eight (28) individuals. The representatives for the Committee shall be comprised of one (1) Representative and one (1) Alternate from a School Advisory Forum (SAF) that represents each of the twenty-eight (28) Broward County Public School Innovation Zones (IZones).

- 1) Each school principal shall notify their SAF Chair to solicit Committee volunteers to represent the IZone at an orientation meeting in October and two pre-scheduled meetings to be held in November.
- 2) The Committee Representative and Alternate are recommended annually to the Area Advisory by the SAF Chairs from within each SAF. Representatives and Alternates serve to represent the entire IZone on the Committee and ultimately provide a Districtwide Committee vote, making recommendations to the School Board regarding all proposed school boundary changes.
- 3) The SAF Chairs from within each IZone submit the recommended Committee names to the Area Advisory, who must vote on one Representative and one Alternate from each IZone by the September 23<sup>rd</sup> deadline, and ensure that the persons selected are aware they have been selected to represent the interest of the IZone on the Districtwide School Boundary Committee.
- 4) The selected School Boundary Committee Representative and Alternate must participate as a Committee member in the community school boundary process even if there are no proposals from the IZone.
- 5) The selected Committee member must not be an elected official and should be an active SAF member who will act as the eyes and ears of the entire IZone. Members may not themselves submit proposals for school boundary changes.

- 6) The School Boundary Committee Alternate must serve the IZone in the absence of the School Boundary Committee Representative.
- 7) Representatives and Alternates will have the same speaking privileges at School Boundary Committee meetings. The Representative will be the voice outside of Committee meetings. There will be only one vote by the Representative at the final School Boundary Committee deliberation meeting. If the Representative is not present at the final meeting, the Alternate will place the vote.

### **SECTION 3. DUTIES, RESPONSIBILITIES, GUIDELINES AND VACANCIES.**

Committee Representatives and Alternates must view the School Boundary Committee orientation training video made available online from the Demographics & Student Assignment's Department Web site, as well as attend the Committee public hearing and the Committee deliberation meeting regardless of whether or not there are proposals that impact the represented IZone. Any School Boundary Committee Representative who is absent at the Committee public hearing shall be automatically removed from the Committee and the Alternate School Boundary Committee member shall serve as the IZone Representative. In the event of a vacancy on the Committee due to relocation, resignation, death, disability, or any other cause, the Alternate shall serve as the Representative on the Committee for the remainder of the community school boundary process. Any School Boundary Committee Alternate who is absent at the Committee public hearing shall be automatically removed and replaced with a new Alternate selected by the Area Advisory and SAF Chairs. New Alternates must review previously recorded meetings. If neither Representative nor Alternate is present at the Committee public hearing, then the IZone in question will not be represented at the Committee deliberation meeting. The Committee membership will therefore be reduced by one for each IZone not present at the Committee public hearing.

At the November 28<sup>th</sup> deliberation meeting, the Committee shall select two (2) members to present the Committee's recommendations on proposed school boundaries to the School Board at the January School Board Workshop. In developing its recommendations, the Committee shall use the considerations for establishing school boundaries and may collaboratively revise maps brought forward from map makers. Committee members will be required to cast their vote on all proposals in accordance with Sunshine Law at the deliberation meeting. The appointed Committee will conduct and complete the annual community school boundary process committee advisory work within the School Board approved community school boundary process timeline.

**SECTION 4. MEETINGS AND PUBLIC HEARINGS.** All meetings shall be advertised in a newspaper(s) of general circulation within Broward County and published on the Broward County Public Schools' web site in advance of the meeting date and open to the public. The public will be afforded an opportunity to comment on any proposed recommendations. The Committee may reasonably limit the time each member of the public can speak at the public meeting/hearing. The Committee shall meet for a Committee public hearing and a Committee meeting to deliberate on all proposals to form the Committee's recommendations to the School Board. As an advisory committee, the Committee is subject to the State of Florida's Government in the Sunshine Laws as well as Florida's Public Records Laws, as prescribed by Florida law.

**SECTION 5. SUPPORT.** The Committee shall be provided the following Broward County School Board support services in its endeavors to review each proposal:

- (a) The Committee may submit legal questions to the Demographics & Student Assignment Department staff for General Counsel response as necessary.

(b) The Broward County Public Schools Demographics & Student Assignments Department Geographic Information System (GIS), existing student demographic data and staff shall provide assistance to the Committee as necessary in support of the committee work.

**SECTION 6. ADVISORY NATURE OF THE COMMITTEE.** The recommendations of the Committee are advisory only and are subject to such revisions and amendments as the School Board may elect. Failure by the Committee to make its recommendations by the final Committee meeting shall not affect the validity of the community school boundary process in any respect. The School Board and Superintendent will receive and review the recommendations put forth by the Committee.

**SECTION 7. TERMINATION AND CESSATION OF REGULAR MEETINGS.** Unless otherwise terminated sooner by the Broward County School Board, the Committee shall sunset upon the Committee's recommendation of school attendance areas at the final Committee meeting.

**SECTION 8. EFFECTIVE DATE.** This Resolution shall become effective upon approval by the Broward County School Board.

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Dr. Rosalind Osgood, Chair

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Robert W. Runcie, Superintendent